



**Van Buren County SAFE Coalition**  
**August Meeting Minutes**  
**Location: VBCH Community Services Center**  
**Tuesday, August 16, 2016**  
**9:00 a.m.**

Meeting called to order by Heidi Bainbridge at 9:00 a.m.

**Members Present:** Heidi Bainbridge – IPFS Supervisor, Kitty Bogle – Other Organization, Gloria Brown – Other Organization, Ray Brownsworth – Healthcare, Phil Davis – Behavioral Health, Ginger Knisley – Other Organization, Alondra Majin – Other Organization, Rochelle Phelps – Behavioral Health, Lisa Plecker – Local Government/Parent, Kris Rankin – IPFS Coordinator, Kristal Yotter – Other Organization

**July Minutes approved by:** Gloria Brown **Second:** Ginger Knisley

**Topic:** Safe & Health Kids Fair

- Heidi reported that the Kids Fair went very well. There were 310 kids and 170 adults (corrected numbers). It was a huge turnout. Things were done differently and there has not been a meeting to debrief the event at this time. There was a long line for the back packs, but that will probably happen no matter what. Heidi invited coalition members to participate in the Child Abuse Prevention Council meeting on September 20, 2016 at 10 am if they have input on the event. School supplies have all been purchased to be distributed at the school open houses on September 1, 2016. If coalition members are interested in helping pack the supplies that will be done on August 25 & 26, 2016. Thursday will be all day and Friday is the overflow day if they need more time to finish the packing. The packing will be done in the VBCH Community Services Center Conference Room. They will be setting up an assembly line and volunteers will have a list of supplies needed for each bag. The shopping experience was amazing and purchasing for that many was quite an experience.

**ACTION STEP:** Help pack school supply bags August 25&26 or with distribution at the Open Houses on September 1 – contact Melissa Daugherty at 319-293-3171

**By Whom:** Any Coalition Members who want to help

**By When:** August 25 & 26 or September 1

**Topic:** Iowa Partnerships for Success Upcoming Webinars

- Kris shared that Iowa Department of Public Health will be holding webinars to address the implementation of the IPFS Strategies. The webinar being offered that applies to the strategies being implemented in Van Buren County will be held on August 25, 2016 from 1-2:30 pm. It is called: Social Host Law and Outlet Density: What Impact Do They Have in Your Community. Coalition members can choose to participate in any of the webinars that they are interested in. Coalition staff ask that if you can please participate in the webinar on August 25, 2016. Registration for these webinars is located at [www.trainingresources.org](http://www.trainingresources.org). The final webinar on September 29, 2016 is also one of interest for the community, especially Law Enforcement, and it is titled Enforcing Underage Drinking Laws: Reducing Retail and Social Availability. IDPH is encouraging all local law enforcement to participate in this webinar. If you have any questions please contact Kris and she will be happy to help.

**ACTION STEP:** Register and attend the Webinars of your choice – Registration is at [www.trainingresources.org](http://www.trainingresources.org)

**By Whom:** All Coalition Members if they choose

**By When:** Between now and September 29, 2016

**Topic:** Iowa Partnerships for Success Alcohol Restrictions for Community Events at Privately Owned Facilities

- Kris shared that there is a list in everyone's packets that contains the names of all of the privately owned facilities in Van Buren County that do not hold alcohol/liquor licenses and hold community events where alcohol may be sold or served.
- Kitty explained that she spent two days visiting the towns in Van Buren County finding out where community events are held, talking with people, and getting as much information as possible on who is responsible for those places. Next Thursday she will finish visiting with these facilities and finding out what kinds of policies they do or do not have. From what she has found out so far the facilities do not have any alcohol policies. They have policies, but they do not address alcohol.
- Kris pointed out that the next steps after Kitty completes this scan are to develop a policy to be recommended to facility owners to utilize with their customers and have coalition members visit with owners/managers and share the recommended policy with them and ask them to implement it in writing at their facility. There is a good sample policy that the coalition has from the Riverfront Park Band Shell in Keosauqua. Heidi commented that the coalition staff will be looking for coalition members who know some of the individuals who own or manage these facilities to be a part of a work group and be willing to visit with them because you know them on a personal level, or you have a relationship with them because you are involved in some way. The coalition does not want to have Kitty do all of the work for this strategy and wants to have other coalition members who have a vested

interests in the towns to go along with Kitty or on their own. That committee will be put together at the next coalition meeting and they will work on the policy, FAQ's on why this is being done and develop a list of who will visit with each facility.

- Kitty commented she has been doing this in other counties as well and they do not have policies either. The general reaction is that they should have policies to address alcohol, but they do not have anything in place. For the most part it is a positive response.

**ACTION STEP:** Finish initial visits with facilities

**By Whom:** Kitty Bogle

**By When:** September 20, 2016

**Topic:** Iowa Partnerships for Success Community Festival Conversation (What happened in Cantril, upcoming Softball Tournaments, and forms to assess events)

- Heidi shared that the coalition had agreed during the assessment and planning phases of the IPFS project that the community softball tournaments were an issue to be addressed due to the access to alcohol that teens and young adults have during these events. The youth and young adults had reported this was happening during the focus groups, in meetings with youth and one on one conversations with community members. There are community festivals in Van Buren County that are allowing alcohol to be brought in with no real policies or regulations on the alcohol and the softball tournaments were the ones mentioned most often. The coalition is using this summer to see what is going on at the festivals/tournaments and will work on this strategy during the fall and winter so that in the spring when these events begin to be held they will have policies in place. Cantril was the model the coalition was looking to utilize as the Cantril Grassroots Committee would contact the coalition to rent the ID Scanner and have their beer garden staff trained each year for the Cantril Days Event. This year though Cantril chose not to sell alcohol and instead advertised in the newspaper that no alcohol would be sold at the event and people should BYOB for the different events during the weekend. Ginger asked if there was a change in leadership. Heidi said the coalition staff are not sure and asked if anyone at the table knows anything, no one knew anything. The coalition staff will be reaching out this month to see what happened. Someone had mentioned that maybe they were not making money. That could be possible as they were still allowing people to bring alcohol in. The coalition staff is unsure as to when the Milton Softball Tournament is this summer.
- Heidi asked that if anyone is at any events over the rest of the summer please utilize one or both of the forms in the packets to report to the coalition staff about alcohol sales and consumption during the events. The first assessment does not work well unless there is alcohol being sold at the event. The other one can be used at any event. These do not have to be filled out at the event – you could fill them out after you have attended an event. There is also information in the packet for everyone to review on what good policies are for alcohol at fairs and festivals to be reviewed and be aware of. This is a guide as the coalition moves forward to help event planners address issues around alcohol at their events. Kitty has also produced a great tool/packet that can be given to event organizers with a check list to address alcohol, restrooms, safety and emergency procedures.
- Ginger asked if there are things in place for the State Line Rally. Heidi shared that they have their own set of rules and guidelines and they do not want help from the coalition and local law enforcement. They supply their own security. The coalition has recommended they have their bar tenders trained and as far as the coalition staff and Kitty are aware of none of them have been trained unless they are local bar tenders who have been trained for their regular jobs. Gloria said they do not discuss it much even with the Fair Board. The coalition believes that might be the angle to go at for the coalition. To address it with the Fair Board by having them have a written policy on how alcohol sales and use can be conducted on the Fair Grounds. This would address any event held on the Fair Grounds not just the State Line Rally. Ginger agreed that the Fair Board would be the way to go. Kitty pointed out that the facilities do not realize they are responsible for everything that happens in their facilities whether or not there are contracts and agreements. They are still liable for what happens. Heidi shared that the coalition has done what it can to reach out to the event planners of the Rally, but they have not been accepting of the coalitions help. They bring a lot of money into the community too.

**ACTION STEP:** Complete forms and submit to coalition when you attend a community event

**By Whom:** All Coalition Members

**By When:** As you attend community events

**Topic:** Iowa Partnerships for Success Life Skills Training Curriculum

- Kris shared that she had attended the school board meeting in July and during the meeting the board approved the implementation of the Life Skills Curriculum with the 7<sup>th</sup> grade students this school year and the 7<sup>th</sup> & 8<sup>th</sup> grade students from then on during the Explorer Rotation instead of during the Science Classes. Mindie Donald, Julie Chapuis and Kris will be attending an online training on August 23, 2016 that will prepare them to be able to teach the curriculum to the students. Mindie will be teaching the Explorer Classes beginning in September.

**ACTION STEP:** Attend training and implement the curriculum at VBMS with 7<sup>th</sup> grade students

**By Whom:** Mindie Donald, Julie Chapuis and Kris Rankin

**By When:** 2016-17 School Year

**Topic:** Iowa Partnerships for Success Media & Social Host Work Groups

- The coalition members broke into two work groups. One addressed the Local Social Host Ordinance Strategy and the other addressed the Underage Drinking Media Campaign Strategy for the IPFS Project.
- The Social Host workgroup reported: the coalition is in a waiting to hear back from the county attorney about the ordinance draft. He has it and is working on some revisions he would like to see made to it. While waiting coalition members will be contacting the county auditor about next steps. The coalition members are looking to present the proposed ordinance to the County Board of Supervisors on September 26, 2016. Heidi will be contacting Pat McAvan, Jefferson County Assistant County Attorney to see if he would be willing to attend the September BOS meeting with the coalition members – he was very involved in the passage of the Jefferson County Social Host Ordinance and spoke at the Coalition’s Town Hall Meeting in April, 2016 – it would be good to have him there to address what they have done, how it has worked and why it would be good for Van Buren County to have a local social host ordinance. Heidi will ask Pat to write an article for the paper that would give some additional information from an outsider’s perspective instead of just from the coalition.
- The Media Campaign workgroup reported: Posters have been ordered to be distributed throughout the county; Van Buren Community School District has agreed to hang posters, have screen savers on the middle school computers, and utilize the ad in a rotation on the electronic billboards they will have in the school; the ad has been posted on Face Book and it would be good for coalition members to share it on their walls as well; as for the billboard the coalition is still waiting for it to become available to use; Gloria has begun contacting the local libraries and two of them have agreed to utilize the posters and screen saver at their library; and the hospital/clinics has agreed to hang posters in the clinic rooms and in the hospital.
- Ray introduced Rochelle from Optimae. She shared that she is the clinical therapist for Optimae that sees people in Van Buren County.

**ACTION STEP:** Continue to work on the approved strategies

**By Whom:** All Coalition Members

**By When:** September 29, 2016

**Topic:** Other Business

- Kris shared that the DEA contacted the coalition staff about holding another Rx Drug Take Back Event in October. The coalition staff checked with Lee McIntosh to see if the Reserve Officers would be willing to facilitate this again. Lee reported back that the Reserve Officers are willing to man the event. The coalition staff scheduled the event with the Keosauqua Senior Center and DEA. The event will be from 10:00 am – 2:00 pm on October 22, 2016 at the Keosauqua Senior Center. More information will be shared including posters/fliers when the coalition staff has it. Gloria mentioned that in Stockport they collected the meds at the City Hall and then brought them to the Take Back Event in April. Heidi mentioned that has happened at the Senior Meal site in Keosauqua as well and it is illegal to do that. The coalition staff and Reserve Officers are willing to work with people to facilitate a pickup before the events if they need it.
- Brad Hudson, Van Buren County Sheriff’s Office, has applied for a permanent drop box to be placed at the Sheriff’s Office and he is waiting to hear back from the state on that.
- Lee Pharmacy can take back non-controlled substances for free and are now offering a mail back program for controlled substances where they provide customers with an envelope the customer can use to mail back controlled substances. The coalition will be running an article in the paper in September to help promote the take back and mail back programs for Lee Pharmacy.

**Next Meeting:** Tuesday, September 20, 2016 at 9:00 a.m. at the Van Buren County Hospital’s Community Services Center Conference Room.

**Meeting Adjourned:** At 9:45 a.m.

\*Meeting minutes are only a summary of the meeting. For a recording of the full dialogue of the meeting you may contact the coalition office.